



**Yellowknife Education District No. 1**

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Educating for Life

## **Home Schooling Information**

Yellowknife Education District No. 1 registers children of families who, for a variety of reasons, choose to home school their children. This letter answers some frequently asked questions about home schooling.

**FAQ** How do I register my child for home schooling?

A Parent is required to complete and submit for approval a YK1 *Home Schooling Application & Student Registration Form* available at the Board Office. In the event that your child was home schooled at YK1 during the previous year, the previous year's application form may be updated. It is important that the students are enrolled in a timely manner as NWT School Districts will not receive funding from Education, Culture & Employment for students who enroll after September 30<sup>th</sup>.

**FAQ** Do I need to re-register each year?

A parent is required to complete a *Home Schooling Application & Student Registration Form* each year his/her child is home schooled. In the event that your child was registered as a home schooling student with YK1 the previous year and there are minimal changes to the home schooling application, last year's application form may be updated electronically by the district office secretary or by the Assistant Superintendent. YK1 will be contacting home schooling parents in the spring or during the summer of each year to confirm your intentions for the following year. Completed applications should be forwarded to the attention of the Assistant Superintendent at YK1 District Office, along with a copy of the student's Health Care or Birth Certificate. It is recommended that you meet with the school principal at the beginning of each year regarding desired access to school personnel, equipment, and/or facilities. Parents may wish to establish future meeting dates during their initial meeting with the principal.

**FAQ** Who chooses the program for my child?

The parent is responsible for choosing an educational program for their child and, where applicable, completing the registration with program provider. This may be Alberta Distance Learning Centre (ADLC) programs or other programs that are of particular interest to the parents. We have information on Alberta Distance Learning Centre programs for your convenience or you may check out their website at ([www.adlc.ca](http://www.adlc.ca))

**FAQ** What are my responsibilities as a parent?

Parents are responsible for providing their child with an appropriate educational program and for arranging meetings as needed with the school principal each school year to review the progress of their child. Parents are required to meet with the school principal a minimum of two times/per year. These meetings provide parents the opportunity to discuss items such as the child's progress, any program changes that have taken place, or future educational plans such as post-secondary education.

**FAQ** What are the responsibilities of the school or District?

The District registers the student on or before September 30th of each year as a means of securing funding for the child's educational program. Any registrations received and approved beyond this date are not eligible for funding for that school year. The District receives requests for and processes reimbursements for eligible expenditures that support the student's educational program.

The school principal meets with the parents twice during the year or more frequently if needed, to review the student's progress in the selected educational program. The principal is a resource for you and will work with you to ensure that you child receives the best education possible.

**FAQ** Can we have access to the facilities of the school?

This is a point of discussion with the school principal in your initial meeting. He/she may provide access to some of the school's facilities outside of the school's regular hours of instruction. In most cases, you can access the school library during the school day. Confirm this with the principal. Access to school facilities is not a right of home schooling families but may be provided by the school.

**FAQ** Can we access professional support from school personnel?

School personnel can be a valuable resource for parents, in the event that you are encountering difficulty and/or need support with your child's home schooling program, so connecting with the school principal throughout the year is recommended. Once again, this is a point of discussion with the school principal. Access to school personnel is not a right of home schooling families but may be provided by the school.

**FAQ** What claims are eligible for reimbursement?

Home school families who have registered and are approved by the September 30th deadline are eligible to make claims up to \$3,977.74/student/year.

Items that are not eligible include salary/tutors, major items such as musical instruments and facility rental or development costs. Course registrations, course costs, materials, curriculum costs and items required to support the child's educational program are all eligible for reimbursement. Parents can also claim for registration fees for things such as fine arts courses, swimming lessons etc. Items such as salary or capital expenditures (house renovations, computer hardware, etc.) are not considered program costs.

**FAQ** How do I make a claim for reimbursement?

You must submit a claim form available from our Board office. Parents make the purchases and then submit the claim with receipts. Keep a copy for your records. Claims will not be processed until the middle of October. Claims usually require two weeks to process and may be submitted throughout the year.

If you have any other questions regarding home school education, please do not hesitate to contact the Assistant Superintendent at 766-5050.